

# RFP 08042022LP Provision of Head Start Services

## Questions and Answers

1. What is needed for Tab H?

A. Flash drive/USB

2. What is needed for Appendix J?

A. This is information only.

3. How do we submit the electronic version; would that be submitted to you by email?

A. Flash drive/USB only – do not submit response to RFP via email.

4. Part 2, Section 8.0 mentions that vendors will submit an invoice to SCBE for headstart services. Last year, the process for payment was through reimbursement request. How will the process be different?

A. The process will not be different this school term. All vendors will submit expenses monthly as they have in previous school terms.

5. Can you clarify Part 2, Section 12.0, Duration of Offer?

A. The RFP submitted will be kept on file for 120 days and no changes can be made.

6. When will award letters be distributed? Pre-K classes are scheduled to begin August 15th.

A. Once the RFP committee has reviewed the responses and agreed on intent to award.

7. For planning purposes, we hired our Pre-K staff for this school year and our in-service started July 25th. If we are not awarded funding, are there any provisions for vendors who pre-planned for Pre-K staff?

A. M-SCS can work with vendors to interview staff impacted for open positions within the department.

8. Do you know if MSCS will use the Ready Rosie parent curriculum?

A. MSCS Early Childhood will continue to use the Parenting Education platform Ready Rosie for 2022-23.